



**PONDICHERY UNIVERSITY
SCHOOL OF EDUCATION
CLIL@INDIA RESOURCE CENTRE**



TENDER NOTICE

Sealed Tenders are invited for the purchase of the following equipments/ devices for the Content and Language Integrated Learning (CLIL@INDIA) Resource Centre cum Laboratory of the School of Education, Pondicherry University. The Tender duly signed and sealed should be submitted to Dr.Mumtaz Begum, Co-ordinator, CLIL@INDIA – Erasmus + Project, School of Education, Pondicherry University, Puducherry – 605 014.

The Tender should be sent by post (Speed/ Registered/Courier) accompanied by appropriate Illustrative literature/ Catalogue/ Pamphlets/ Technical Details and Specifications as the case may be.. The Price quoted should include all the costs of delivery, installation, testing, etc. and also must be inclusive of all taxes. Onsite Comprehensive Warranty for 3 Years for all the items given below should be explicitly specified in the Tender. **The last date for receiving the Tenders is 24.10.2017 by 03.00 PM and the Tenders will be opened on the same day at 3.30 pm in the presence of the available tenderers.**

Category/ SI No.	Item Number	Specifications	Tender Participation Fee (TPF)
Category A 1.	Computer Working Stations Qty : 33	AFT T540 - Intel i7 3rdGen - 8GB RAM - 1 TB HDD - 2GB Graphic Card- 46.99cm (18.5), Screen Size: 46.99 cm.	Rs.2500/-
2.	Tablets Qty: 2	Voice Call, 1.2 MP Front Camera, A7 Chip, 3G, WiFi, 24.6 cm (9.7) Retina Display, 32 GB Internal Memory, 5 MP Camera.	
3.	Laptop Qty : 2	15.6", Intel Core™i7-5500U / 8GB RAM /500GB HDD	
4.	Server Qty: 1	Intel Xeon Processor / 8GB ECCRAM / 1TB Hard Drive/ Raid 0, 1	
5.	Software Qty: 1	Windows 10 Pro (Including Office), Adobe Acrobat DC Professional	
6.	Accessories Qty: Each item 3Nos.	1280 x 720 pixels Web Cam, Wireless Headset with microphone, Wireless Mouse & Wireless Keyboard.	
Category B	Projector	Projector (1920 x 1080 Full HD, Contrast	

	Qty : 2	10000 :1 ;3000 ANSI Lumen) + 1 professional hybrid board flex88" for projector (high quality, scratch resistant enamel steel projection surface, 4:3 aspect ratio, 88")	Rs.1000/-
Category C	Digital Photocopier Machine Qty : 1	Multifunctional copiers, Print Speed: 20 pages, Maximum Input Capacity : 300sheets	Rs.500/-
Category D	Whiteboard/Flipchart Qty : 1	27 x 41 Inches.	Rs.250/-

Terms and Conditions:

1. The Supply shall be made at Pondicherry University Premises.
2. The University has the right to accept or reject any Tender partly or fully without assigning any reason thereof.
3. Delivery is to be made within Ten Days from the date of receipt of the Supply Order.
4. The finished goods should be strictly as per the specifications. In case of any deviation, the University has the right to reject the goods. No claim of any nature will be entertained in this regard.
5. Documents of similar work done in Govt. Institutions may be enclosed along with the tender.
6. **2.5%** of the quoted cost should be remitted as **Earnest Money Deposit (EMD)** for each category (A-D) in the form of Demand Draft drawn from any one of the Nationalised Banks, in favour of the Finance Officer, Pondicherry University, payable at Pondicherry. The Small Scale Units/Industries are exempted from payment of TDF and EMD, provided the proof of Exemption Certificate issued by the Competent Authority is enclosed. The tenders without the Tender Participation Fee (TPF) and Earnest Money Deposit EMD will be summarily rejected.
7. Registration Details under Companies Act, Industrial Act, Local & Central Tax Act, Municipal Law, Labour Act, I.T. Act, PAN, TIN No. etc should be provided.
8. Normally 90% Payment will be released upon successful Installation and Testing of the devices and total completion of the work. However, 100% Payment will be considered, **if the supplier provides Bank Guarantee towards performance security for the 10 % of the total cost to cover the warranty period.**
9. The Firm should submit the GST Registration Copy.

10. The Firm should submit Income Tax Returns details for the last three years.
11. The Purchase Committee of the University will prefer the items of reputed Brands/Makes and the decision of the Purchase Committee will be final.
12. Quoting merely the lowest price does not confer any right to any bidder for the award of Supply Order. The University Purchase Committee reserves the right to select the equipment/any bid under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support and training, offer of additional/special features, compatibility with the existing systems,etc.
13. The tender must be submitted along with the stipulated fee in the sealed cover, superscribing **Tender for ‘CLIL @ INDIA RESOURCE CENTRE’ for School of Education, Pondicherry University**. The name and address of the bidder should also be mentioned clearly at the **“From Address”** space.
14. The rates should be quoted for a single unit and also for the total quantity required by the University. The price should include the Delivery and Training Charges etc wherever warranted at the respective School, Pondicherry University. The prices quoted shall remain firm for six months. The Quote must be made in Indian Rupees (INR).
15. The taxes/duties/discounts, if applicable, are to be explicitly and separately shown in the bid.
16. The Bidder should not be involved in any bankruptcy filing for protection from it.
17. The Bidders should be the Manufacturer/Authorized Dealer. Letter of Authorization from the Original Equipment Manufacturer (OEM)/ Distributor should be enclosed along with bid.
18. Local/ Regional Operations: Bidder/OEM shall have office in Puducherry/Chennai
19. OEM/Bidder should be in the business of similar products atleast for 5 years as on the date of submission of the bid (proof to be enclosed).
20. Tenders will not be accepted through Fax/ e-mail
21. Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.
22. If any item covered under warranty fails, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.

23. Complete technical specifications of the equipment including the Operating system to be included in the bid.
24. A recent customer list (within last five years) with contact details including email address is to be submitted with technical bids/bids as the case may be.
25. The equipment must operate at 230V/50 Hz single phase and / or equivalent three phase electrical power.
26. **The validity of the quotation should be at least for THREE MONTHS from closing date.**
27. The offers will not be considered if received after the bid closing date and time
28. The University shall not be responsible for any delay/ loss or non-receipt of the tender by post/courier service.
29. No unsolicited correspondence shall be entertained after the submission of the offer.
30. If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.
31. Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.
32. Tender is not transferable
33. In case of any dispute in respect of the Tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides
34. Liquidated Damages: Timely supply of the ordered items, installation, commissioning (wherever applicable) and training, etc. is the essence of contract. In case of failure to supply within the time specified in the Purchase Order, a penalty/ LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5 % in respect of items which are not supplied. The decision of Pondicherry University shall b final in this regard.
35. The University has been granted the benefit of exemption from the payment of the Central Excise Duty and Customs Duty by the Department of Scientific and Industrial Research(DSIR), India, vide their Notification No.10/97, dated 01-03-1997 and No.51/96 dated 23.07.96 respectively, in respect of
 - a) Scientific and technical instruments, apparatus, equipment, software including computers
 - b) Accessories and spare parts of the goods specified in (a) above and consumables.

- c) Computer Software, compact disks, CDROM, Recording magnetic tapes, microfilms, micro chips, etc
- d) Prototypes

36. The Proof of all the documents should be enclosed

37. The Tender should be quoted in English only and Operating Manual, Pamphlets if any, should be provided in English only.

38. The tender should be addressed and posted to the following address by Speed/Registered/Post or by Courier:-

Dr. Mumtaz Begum, Co-ordinator, CLIL@INDIA Project, School of Education,
Pondicherry University. R.V.Nagar, Kalapet, Puducherry-605014.